



**CITT/ICTS  
ANNUAL GENERAL MEETING MINUTES**

Saturday August 14, 2010 at 12:30 p.m.

Ballroom 200  
Halifax World Trade and Convention Centre  
1800 Argyle St. Halifax NS

Attendance: 70 Voting Members  
15 Non voting attendees

**Meeting called to order at 1:14 p.m.  
Welcome remarks by the President**

**1. Approval of the Agenda**

*Motion: Thierry P. Fletcher*

*Second: John Mayberry*

Passed

**2. Approval of the 2009 AGM Minutes**

*Motion: Scott Spidell*

*Second: Phil Shultz*

Passed

**3. President's Report**

Adam Mitchell delivers his report to the assembly. See text

**4. Treasurer's Report**

Eric Mongerson presents the financial statements to the assembly, and starting at page one, delivers a brief report at each page. No questions from the membership about the financial statements.

Approval of 2010 Financial Statements

*Motion: Thierry P. Fletcher*

*Second: Robyn Ayles*

Passed

**5. Approval of Auditor for 2010-2011**

To approve Michael H. Keltz as auditor for 2010-2011

*Motion: Mark Stevens*

*Second: John Mayberry*

Passed

## **6. National Office Report**

The CITT National Coordinator Monique Corbeil delivers her report to the Assembly. She explains the numerous out-reach activities and projects accomplished or still on-going over the course of the year, as well as gives details on membership statistics.

## **7. Regional Section Reports**

Each Section Representative delivers their report to the assembly.

- Quebec (Michel Desbiens delivered his report in French)
- Ontario (Mike Harris)
- Alberta (Murray Palmer)
- BC (Don Parman)
- Atlantic (Karl Simmons)

## **8. OISTAT Commission Reports - *This item was switched with Agenda Item 9***

John Mayberry addresses the assembly to talk about the work done by the OISTAT Commissions.

## **9. 2010 Board Election Results**

The President reads the 2010 Board election results:

- **President Elect:** Norberts Muncs – Montréal QC
- **Vice-President:** Gerry van Hezewyk – Edmonton AB
- **Directors at large:**
  - Jacquie Dawson – Powell River BC
  - Viviane Dohle – Montréal QC
  - Jeff Fevens – Fredericton NB
  - Bob Johnston – Toronto ON

### **Remaining Board members (*one year remaining*):**

- President: Adam Mitchell – Edmonton AB
- Treasurer: Eric Mongerson – Montréal QC
- Secretary: Mike Dickinson – Toronto ON
- Directors at Large:
  - Al Cushing – Whitehorse YT
  - Thierry P. Fletcher – Montréal QC
  - Tom Heemskerk – Victoria BC
  - Sarah Zeilstra – Toronto ON

## **10. Questions from the Members on the Floor**

No Questions

## **11. Other Business**

No other Business

## **12. Adjournment**

Motion to adjourn by Michael Harris at 2:10 p.m.

## Greetings and President's Report – Halifax 2010 AGM

Good Afternoon,  
It has been a year.... And what a year it was!

I'd like to thank **TBM** once again for sponsoring this AGM lunch.

I want to thank all of our **corporate partners** and sponsors. Your contributions make so much of this possible.

Thank you also goes to:

- Don Parman... where are you. Very good job last night!
- **The Conference committee** for all of their hard work.
- **Betty** our registration manager
- **Eleanor** our conference TD
- **Monique Corbeil** for all of her hard work all year long.
- The Venues: **The Halifax World Trade Convention Centre, The Elephant and Castle, Pier 21 and St. Mathews United**

This is the 20<sup>th</sup> Anniversary of CITT/ICTS. We are poised to celebrate that in this beautiful city (Halifax), and we deserve to celebrate it, because while there is a lot of work to do, we are strong and focused and ready to take our membership forward into the next 20 years

Since August, CITT has been busy. At our last Face to face board meeting, we went around the table and talked about the immediate goals for the organization, and the national co-coordinator. Highlighted were the completion, of the ETCP translations and the continuance of the Skills assessment project, the third was to keep working on member retention and communication.

I am pleased to say that among others, 2 very big milestones were met.

**First:** The ETCP translations into French were completed and examinations have begun in Quebec. This was a huge project and Monique, and the professional working groups involved deserve a massive amount of kudos for this.

**Secondly:** In April, in Ottawa, we came to the end of the first stage of the National Professional Standard and Skills Assessment Project (*a discussion that has continued through this conference.*) CHRC representatives, CITT Board members, Working experts, Educators, Unions and labour providers, production managers, presenters, and other stakeholders met to review the work done on the Charts of Competencies in the past months and talked about proceeding in the future (*again, work that has continued through this conference.*)

As we continue to work on those things, we now have to turn and look at that 3<sup>rd</sup> goal set by the board a year ago: Membership and member retention.

The work on membership growth and member benefits continues and now becomes a focus. Monique continues to travel and visit the many regional events. Our communication tools are strong. The website remains relevant and we still see spikes in activity every week when WHAT's UP comes out.

Organizations like CITT grow and build up momentum. Projects like the charts of competencies and programming such as what we have offered this weekend make me feel more confident than ever in my answers when asked the question: “What does CITT have to offer me?”

Many of you have been to a few of these. Some may even remember the first or second conference. However, there are a few **NEW** faces in the crowd and I hope and trust that this has been a good weekend for everyone.

Next year, I’d love to see that number explode. I’d love everyone here, to invite someone who has never been, or invite someone who hasn’t come for a while. Tell them what we have been doing. Tell them about the pre-conference master classes, the forums, the sessions, and of course the fun! Let’s look forward to a year from now and be astounded by the amount of people at the next AGM.

I will stop talking and let us get on with the business of the hour.

I hope that you have enjoyed yourself this week. We have a lot of work to do, but we will meet again soon on the other side of the country, and it will be great!

Thank you

Adam Mitchell  
CITT President