



EXCERPT FROM THE CITT BYLAWS

ARTICLE X SECTIONS

Section 1. SECTIONS.

- A. **Purposes.** The purpose of the formation of a Section of CITT is to stimulate the exchange of ideas and information among members in close geographic proximity and to support and further the stated purposes of CITT.
- B. **Membership.** The members of a Section must be members in good standing of CITT. The number of founding members of a Section shall be not less than ten (10) voting members of CITT. A Section may not continue with fewer than this number of members.
- C. **Boundaries.** The Section shall be geographically constituted so as to enable regular meetings and exchanges of ideas and communication within areas that are normally closely bound together, although individual members of regional sections need not necessarily live or work within the boundaries of those sections. Establishment and change of sectional boundaries shall be at the approval of the Board of Directors.
- D. **Powers.** Sections shall be empowered to hold meetings and carry on any and all activities prescribed to their Constitution. The Section shall not be permitted to present, print, distribute, or advocate any official statement representing CITT without approval and consent of the Board of Directors of CITT. The Section shall not bind or enter into contracts binding on CITT. The Section shall not prescribe, print, or disseminate information that is contrary to the Bylaws or Articles of Incorporation of CITT or engage in any activity from which CITT is enjoined by law.
- E. **Application.** The application for the formation of a Section shall list the names and addresses of all members to be active in the Section, and shall be signed by each Founding Member listed. The application shall contain the names of the elected or appointed Chair, Vice-Chair and Secretary-Treasurer, pro-tem. The application shall include a map of the proposed geographical area within which the Section will operate, and a copy of the proposed Bylaws under which it will operate. The Board of Directors shall receive all applications to establish Sections for review and approval.
- F. **Officers.** The Officers of a Section shall consist of at least a Chair, Vice-Chair, a Secretary and a Treasurer, or in lieu a Secretary-Treasurer, who shall be elected by the Section membership.
- G. **Annual Reports.** The Section shall submit to the Board of Directors, at the Annual Conference, a financial statement and an annual report indicating continued activity in the Section. This report may consist of copies of minutes of the Section's meetings during the preceding year, copies of newsletters or other means of general communication between members of the Section or projects, reports, papers, or published articles representing the work of the Section.
- H. **Finances.** The Section may request financial assistance from CITT during its formation or for its on-going activities under the terms and conditions as established by the Board from time to time.
- I. **Charter.** The Board of Directors shall issue a Charter to each Section upon approval of its application. The Charter may be revoked by the Board if the Section becomes inactive or fails to meet the requirements of these Bylaws.
- J. **Representative.** Each Section can nominate a Section Representative to attend the national board meetings to report on the Section's activities and to ensure communication and participation with the National Office and Board.

To view the entire bylaws visit: http://citt.org/Library/CITT_legal_documents/CITT-BylawsFINAL-2012_08_18.pdf