



Connecting the Canadian Live Performing Arts Community  
*Réunir le milieu canadien des technologies scénographiques*

**CITT/ICTS  
ANNUAL GENERAL MEETING MINUTES**

Saturday August 20, 2016  
Centennial Concert Hall  
Piano Nobile

**Call to Order at: 1:01 PM**

**IN ATTENDANCE**

**BOARD**

- President: Michael Harris
- Secretary: Elizabeth Wilkie (Recording)
- President Elect: Adam Mitchell
- Director at Large: Heather Lamb
- Director at Large: Norberts Mūncs
- Director at Large: John Raymond
- Director at Large: Andrew Robinson

**BOARD REGRETS**

- Vice-President: Karl Simmons
- Treasurer: Thierry P. Fletcher
- Director at Large: Don Parman

**SECTION REPRESENTATIVES:**

- British Columbia Section Representative: Shawn Hines on behalf of Jim Dobbs
- Alberta Section Representative: Kevin Humphrey
- Ontario Section Representative: Michael Harris on behalf of James McKernan
- Quebec Section Representative: Monique Corbeil on behalf of Michael Desbiens

**SECTION REGRETS:**

Atlantic Section Representative: Karl Simmons

**STAFF**

Monique Corbeil, CITT/ICTS National Coordinator

**MEMBERS**

An estimated 75 members of CITT/ICTS attended the meeting.

The President asked for a moment of silence to remember those who have passed in the last year.

**1. Approval of the Agenda**

*Be it resolved that the Agenda be approved as tabled:*

*Moved: G. Frampton*

*Seconded: R. Vernon*

***Approved***

**2. Approval of the 2015 AGM Minutes**

*Be it resolved that the Minutes of the 2015 Annual General Meeting be approved as tabled:*

*Moved: A. Cushing*

*Seconded: R. Vernon*

***Approved***

**3. President's Report**

Highlights: Thanked Monique Corbeil, Sara Muncs, Adam, Victor, Andrew, Eric Pells, Ben Ross (RMTC), presenters, exhibitors, moderators and facilitators for their role in a successful Rendez-vous. Additional thanks were directed to the Centennial Concert Hall – staff and venue. Thanked RMTC for hosting conference opening and junk challenge.

Identified the growth of the organization that has meant moving the National Office from the National Coordinator's home to a formal office in Montreal..

Report Attached

**4. Treasurer's Report**

Financial statements for the year ending April 30, 2016 were distributed and are available online.

Highlights presented by Andrew R. EXPO-SCENE's success has made funds available to secure the new office in Montreal and subsidize fees for members at Rendez-vous.

Opened the floor to questions. No questions from the membership

*Be it resolved that the financial statements for the year ending April 30, 2016 be accepted as tabled:*

*Moved: R. Boychuk*

*Seconded: S. Spidell*

***Approved***

**5. National Office Report**

Highlights: New office. Reviewed the budget and highlighted the operating surplus. Provided a summary of events attended. Discussed the challenges and work associated with planning and implementation of both EXPO-SCENE and Rendez-vous.

Report Attached

**6. Regional Section Reports**

- a. **British Columbia** – Shawn Hines. Thanked Michael for his contribution. Reviewed section activities. Working on recruitment and outreach opportunities to increase youth/professional involvement.
- b. **Alberta** – Kevin Humphrey. Reviewed section activities. Section hopes to secure grant funding to update Safe Stages document (originally spearheaded/developed by Theatre Alberta).
- c. **Ontario** – Michael Harris on behalf of James M. – In the process of asking all Ontario members to share their training needs for 2016/2017.
- d. **Quebec** – Monique Corbeil on behalf of Michael D. Shared excitement about the upcoming 11<sup>th</sup> edition of Rendez-vous Technique. Shared that the event is subsidized by Emploi-Quebec. Discussed Section challenges with succession planning, as 6 of 7 board members are leaving.
- e. **Atlantic Section Report Attached**

**7. 2016 Board Election Results**

- a. Treasurer – Andrew Robinson, Toronto ON
- b. Vice-President – Heather Lambs, Vancouver BC
- c. Director at Large – Eric Pells, Vernon BC
- d. Director at Large (replacing vacancy by Heather Lamb) – Scott Martin Toronto ON
- e. Director at Large (replacing vacancy by Andrew Robinson) – Esther Van Eek, Windsor ON

**8. 2016-17 Moving Forward**

Introducing the new board members. Discussed work to identify future conference locations.

**9. Questions from the Members**

Rick Boychuk asked a humorous question about the availability of wine sales on a Sunday in Manitoba.

Student Volunteers were recognized for their contribution to making the conference a success.

Thank you to the corporate sponsors of CITT/ICTS student volunteers: A.C.T. Lighting Canada, Roland ProAV, TMB and CETEC Group.

**10. Adjournment**

Moved by: A. Robinson.

Seconded by: M. Jurgenson

The meeting was adjourned at 1:52 p.m.

Elizabeth Wilkie  
Secretary