

BC CITT Board Meeting 2025-07-21

Virtual meeting: Zoom

Attendance: Online (Nicole Lamb, Mimi Abrahams, Tim Koll, Jamie Burns, Chengyan Boon), Regrets (Nic Timmenga)

Meeting called to order by Mimi Abrahams at 7:04 pm

Minutes:

1. Call to Order
2. Approval of Last Meeting's Minutes
Motion: To approve last meeting's minutes, moved by Nicole, seconded by Jamie, motion carried with unanimous consent.
3. Approval of the Agenda
Motion: To adopt the agenda as written, moved by Chengyan, seconded by Nicole, motion carried with unanimous consent.
4. President's Welcome and Opening Remarks
 - Report on Kelowna TD Roundtable
 - Rendezvous Education Commission (can be attended virtually)
 - Mimi would like to do a wage survey – as regional or as part of National?
 - Tariffs: Things covered by CUSMA are not subject to tariffs
5. Committee Reports
 - a. Financial Committee
 - Jamie and Nicole need to be added to the bank account (and Jody/Autumn removed). **Jamie** will reach out to Will again with Autumn to try to get a meeting scheduled where all four the executive can come and make this happen
 - Address needs to be updated?
 - We have received \$1000 from the National, along with \$540 in revenue from the QLab workshop. We have ~\$2700 for future projects and programming with no outstanding payments to make (by current collective recollection)
 - b. Governance Committee
 - Bylaw review meeting:
 - o July 31st – 4:30 pm – 2 hours, virtual meeting
 - o All board members to try to read the bylaws before attending the meeting
 - o Initial review to be done with board only, with suggested changes sent out to general membership for review after.
 - c. Events Committee

- QLab Workshop:
 - Good attendance, very positive response
 - Kelowna wanted to attend, is there room to go to different cities and do this workshop again?
 - Is it possible to ask Figure 53 for some temp training licenses?
 - Post workshop survey
 - Questions
 - How did the attendees hear about the event?
 - What kind of other events would attendees be interested in?
 - People might be interested in a Vectorworks workshop
 - 16 attendees: 6 non-members, 8 members, 2 Douglas teachers
- Pacific Contact:
 - We potentially have a table to offer as a service to attendees:
 - Rider coaching, talking to venues?
 - Discuss again at next Event Committee meeting
- Backstage Access Jan/Feb
 - Tim reached out to Paul McManus to ask about the Playhouse
 - Tim can also ask Kevin Humphrey from Alberta Section for details on their event
- Summer BBQ
 - If it's members only, no event license is needed (members and +1s and family)
 - Many of us are away/hoping to book work at the time – we decided to skip it this time.

d. Membership Committee

- Nicole has been picking away at getting updated information
- Mimi is working on getting welcome templates from National

e. Other Committee Business

6. Other Business

- Mimi will be joining ActSafe's Performing Arts Standing Committee on behalf of BC CITT, with a focus on representing educational institutions.

7. Next Board Meetings schedule

- **15th of September, 2025 will be the next board meeting**

8. Adjournment

- **Adjournment called by Mimi at 8:08 pm**