

BC CITT Board Meeting 2024-04-15

Virtual meeting: Zoom

Attendance: Online (Nicole Lamb, Jamie Burns, Tim Koll, Chengyan Boon) Regrets (Jody Burkholder, Mimi Abrahams, Autumn Coppaway, Ace Martens)

Meeting called to order by Chengyan Boon at 7:08 pm

Minutes:

1. President's Welcome and Opening Remarks
2. Approval of Last Meeting's Minutes
Motion: To approve last meeting's minutes with the above corrections made, moved by Nicole, seconded by Jamie, motion carried with unanimous consent.
3. Agreement to have Ad Hoc Agenda
Motion: In the absence of a written agenda, adopt an ad hoc agenda for this meeting, moved by Chengyan, seconded by Nicole, motion carried with unanimous consent.
4. ILEA Connect
 - Overall very successful, we don't have full numbers but Chengyan's rough estimate based on non-registered signups and ILEA's last list is about 75-80 participants and 19 vendors.
 - o Craig: vendors were extremely happy. IATSE had something like 80 permittee signups
 - Mixer also very successful, about 30 people, with a bunch signing up for GVPTA's signup sheet
 - Tech Lounge was less successful:
 - o Marett from ActSafe came which was good
 - o But there were mostly 4-5 people there at any given time
 - o Next time: invite vendors to have the talk right before the job fair
 - Wasn't possible this time because venue was available only later in the day and Steve wanted the job fair to be earlier in the day
 - If we plan further in the advance, we will have more flexibility in the schedule
 - o Maybe tech roundtable should be its own event
 - Follow up survey with students?
 - o Chengyan will send out follow-up email asking if students want to continue receiving communication with small pitch about what they get out of it.
5. Tech Olympics
 - Timeline is too tight to get involved with the offer
 - We would like to make a game book or some other offering that we could make for future events like this – no one in the meeting had capacity to lead – would anyone else like to volunteer?

6. Committee Reports

6.1. Membership

- No follow-up meeting yet, schedules may align in May for that meeting

6.2 Financial

- We are in process of opening bank account with Scotiabank, need some extra signatures/paperwork signed
 - o We're going with an account that is \$3.50 per month, up to 10 transactions perm month

6.3 Events

- See above debrief/reports
- Would like a fallback event in case Okanagan Bootcamp gets postponed
 - o Cutoff to make decision on whether to go forward will be the next board meeting (May 20th or otherwise)
 - o Mixer?
 - o Roundtable?
 - o Speaker event?
 - o ActSafe is doing a roundtable? Jamie will send email
- Cirque du Soleil will be coming to town in the fall, Tim has some contacts and may be able to set up a tour

6.4 Governance

- Hasn't met yet
- Ace being too busy and Jody being a bit preoccupied at this moment, new members of the committee would be helpful
- Tim has volunteered to join the committee
- Nicole will add Tim to the channel

6.5 Equity/Diversity/Inclusion

- Has not met yet

7 Other Business

- Nicole is hearing a lot of interest in BC CITT spearheading professional development in the industry – should this have its own separate committee?
- Does this overlap too much with Events Committee? Can it be a subcommittee?
- After discussion: Pro-D will be a subcommittee within the Events Committee, and Nicole will be the head

8 Next Board Meeting's Schedule

- **20th of May, 2024 will be the next board meeting at 7 pm**

- This is the long weekend, so please discuss if it wants to change date

9 Adjournment

- **Adjournment called by Chengyan at 7:54 pm**